

# CAMP CAYUGA

# BUNK REQUEST FORM

FOR OFFICE USE ONLY
DATE RECEIVED: _____
DATABASE: _____
WAITLIST: _____
NOTES: _____
_____

If you want to be assigned to a cabin with a friend, complete this Bunk Request Form. Campers are limited to one Bunk Request Form, but up to 3 friends can be listed on the Form. Completed forms can be returned via mail or fax.

**CONDITIONS TO MEET:**

- 1) Bunk requests must be made on this official Bunk Request Form. Requests which are noted in letters and verbal requests over the phone are not acceptable.
- 2) You and your friend must be enrolled in the same session.
- 3) You and your friend must be entering the same grade in September.
- 4) Your parent must sign the form.
- 5) Bunk Request Forms are reciprocal. That is, your friend must complete a separate Bunk Request Form requesting to be bunked with you. Note: Requests "not" to be bunked with a camper will be honored, but only if both campers make the same request.
- 6) Your Bunk Request Form must be received by April 15<sup>th</sup>. After this date, we'll do our best to honor your request as long as all other conditions are met. Keep in mind these forms are accepted on a first-come first-serve basis, so even if your request satisfies all other conditions, it may not be honored if there's no space in the cabin to accommodate your request.

**CAREFUL CONSIDERATION:**

Assigning campers to cabins is a challenging task. Careful consideration is given to the placement of each and every camper. We aim to keep every camper happy and will do our best to keep friends close to one another. Example #1: If you & your friend complete separate forms requesting to be with one another, but you're not enrolled in the same session, we'll try to assign you to a cabin next to your friend or in the same building as your friend (some buildings include up to 4 camper cabins). Example #2: If you request a friend who is enrolled in the same session and grade, but your friend doesn't request you, we'll still try to bunk you together as long as your request doesn't adversely affect your friend's requests.

**NO CONFIRMATION AVAILABLE:**

Camper cabin assignments change daily as we get closer to camp (since one enrollment can change the cabin assignments for a group of campers). With all of the "shuffling" of cabin assignments prior to arrival day, it's impossible for us to confirm your Bunk Request Form. For this reason, your child's cabin number, the names of cabin-mates, as well as the names of cabin counselors are not made available to parents until all of our campers have settled-in. Since bunk changes also take place on arrival day, we cannot confirm your child's cabin number and the names of his/her cabin-mates until the day after arrival day.

**My Name** (print): \_\_\_\_\_ . Entering grade in September: \_\_\_\_\_  
 Session:  Full Season,  First 6-weeks,  Last 6-weeks,  First-Half,  Second-Half.  
 Mini session:  First 2-weeks,  Second 2-weeks,  Third 2-weeks,  Last 2-weeks.

**Friend's Name** (print): \_\_\_\_\_ . Entering grade in September: \_\_\_\_\_  
 Session:  Full Season,  First 6-weeks,  Last 6-weeks,  First-Half,  Second-Half.  
 Mini session:  First 2-weeks,  Second 2-weeks,  Third 2-weeks,  Last 2-weeks.

**Friend's Name** (print): \_\_\_\_\_ . Entering grade in September: \_\_\_\_\_  
 Session:  Full Season,  First 6-weeks,  Last 6-weeks,  First-Half,  Second-Half.  
 Mini session:  First 2-weeks,  Second 2-weeks,  Third 2-weeks,  Last 2-weeks.

**Friend's Name** (print): \_\_\_\_\_ . Entering grade in September: \_\_\_\_\_  
 Session:  Full Season,  First 6-weeks,  Last 6-weeks,  First-Half,  Second-Half.  
 Mini session:  First 2-weeks,  Second 2-weeks,  Third 2-weeks,  Last 2-weeks.

My Parent's Signature: \_\_\_\_\_ . Date: \_\_\_\_\_