

# LINEN RENTAL SERVICE

## REQUEST FORM

FOR OFFICE USE ONLY

DATE RECEIVED: \_\_\_\_\_

DATABASE UPDATED: \_\_\_\_\_

FEE UPDATED: \_\_\_\_\_

TO LINEN SUPERVISOR: \_\_\_\_\_

NOTES: \_\_\_\_\_

**OPTIONAL LINEN RENTAL SERVICE:** Camp Cayuga offers a Linen Rental Service that includes a set of sheets, one pillowcase and enough blankets to ensure a comfortable sleep. Pillows, towels, and washcloths are not included in this service and need to be provided by the camper. (Pillows are available for purchase at the camp store.) The weekly laundering of the camp's linens is included in the canteen fee.

**CAYUGA'S HEALTH POLICY:** The camp's policy requires campers to sleep between 2 sheets and if using a pillow, a pillowcase is required. Campers are permitted to use blankets or quilts. Campers are prohibited from sleeping inside sleeping bags in the cabin.

**LINEN RENTAL SERVICE FEE:** The fee for this service is \$140 for the full-season, \$105 for the 6-week session, \$70 for the half-sessions, and \$35 for the 2-week sessions. Children with a 'history' of bed-wetting are strongly encouraged to sign-up for this service to ensure clean bedding whenever needed (no extra charge). Otherwise, the charge is \$3 each time a clean set of linens is provided.

**REFUND POLICY:** After the linens have been distributed to your camper, there can be no refund for the linen rental service. Full refunds are provided if notification is received before the camper's arrival. There is no prorated refund for this service if a camper arrives late or departs early from camp.

**TO REGISTER:** Login to your account, go to 'Forms and Documents' on your dashboard, click 'Additional Options', then click 'Optional Programs' and select 'Linen Rental Service'. This online feature will be turned-off within one week of your camper's arrival. At that time, you will need to complete this paper form. To return this form, please upload from your dashboard.

**CAMPER'S NAME** (print): \_\_\_\_\_. **ENTERING GRADE:** \_\_\_\_\_

**CAMPER SESSION:** ☐ Full, ☐ First 6-Wks, ☐ Last 6-Wks, ☐ 1st-Half, ☐ Middle-Half, ☐ 2nd-Half

**MINI SESSION:** ☐ First 2-Weeks, ☐ Second 2-Weeks, ☐ Third 2-Weeks, ☐ Last 2-Weeks

- ☐ I am requesting Linen Rental Service for my camper.  
☐ I previously selected this service and now want to cancel it. Please credit my account.

**PARENT'S SIGNATURE:** \_\_\_\_\_. **DATE:** \_\_\_\_\_